User Manual Guide

Study in Saudi

Student Version

Version 2024

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Introduction

Study in Saudi

A service that provides a unified portal for submitting and processing Academic study applications submitted by the Ministry of Education and its institutions to study in Saudi public university education institutions. It aims to make the Academic application process for study opportunities for advanced students easier and more flexible.

https://studyinsaudi.moe.gov.sa/

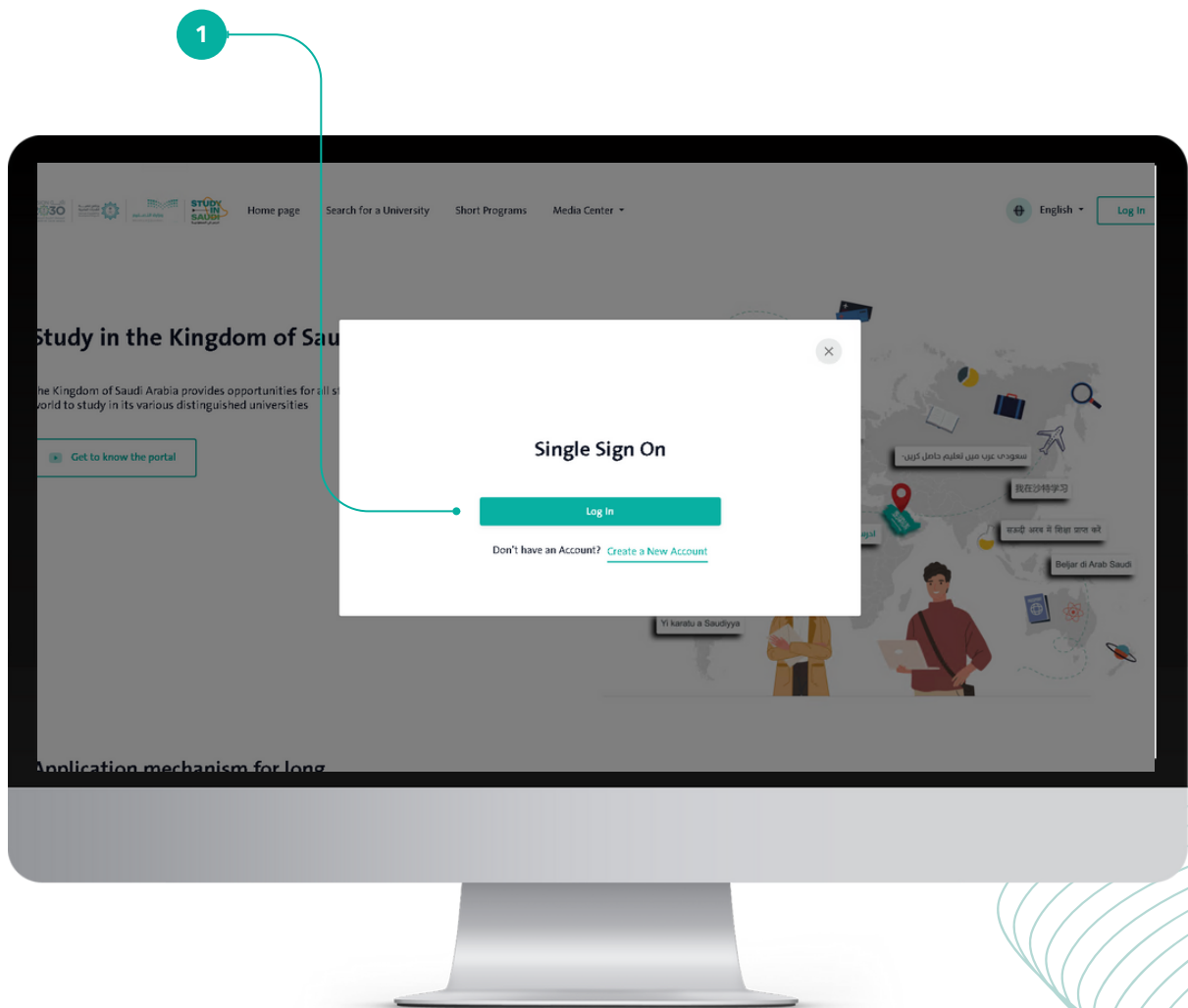# Register on the Study In Saudi Portal

1 To apply for a "Study In Saudi" in the Kingdom of Saudi Arabia, click on the following link: https://studyinsaudi.moe.gov.sa

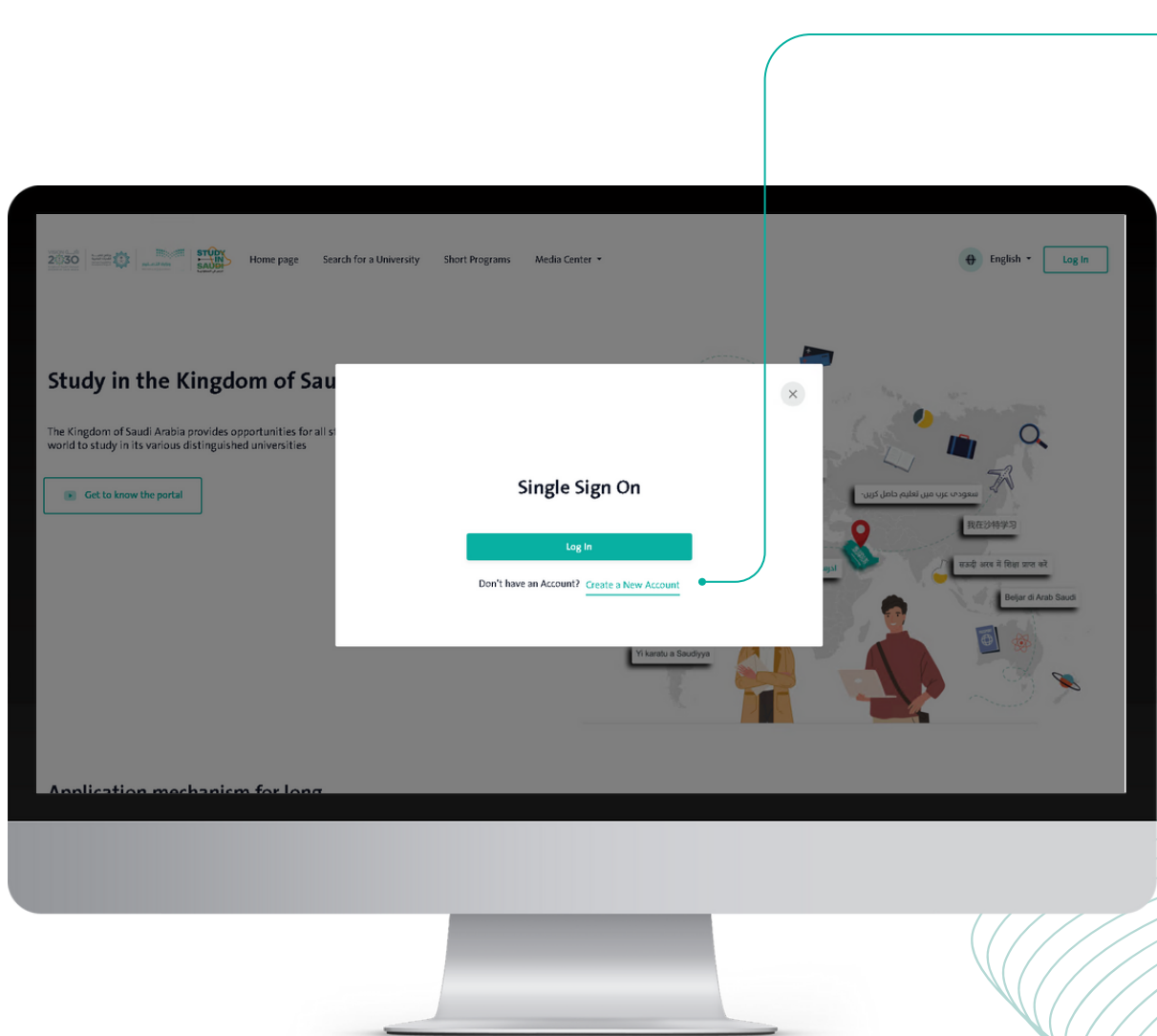Then click on the login icon if you are already registered.
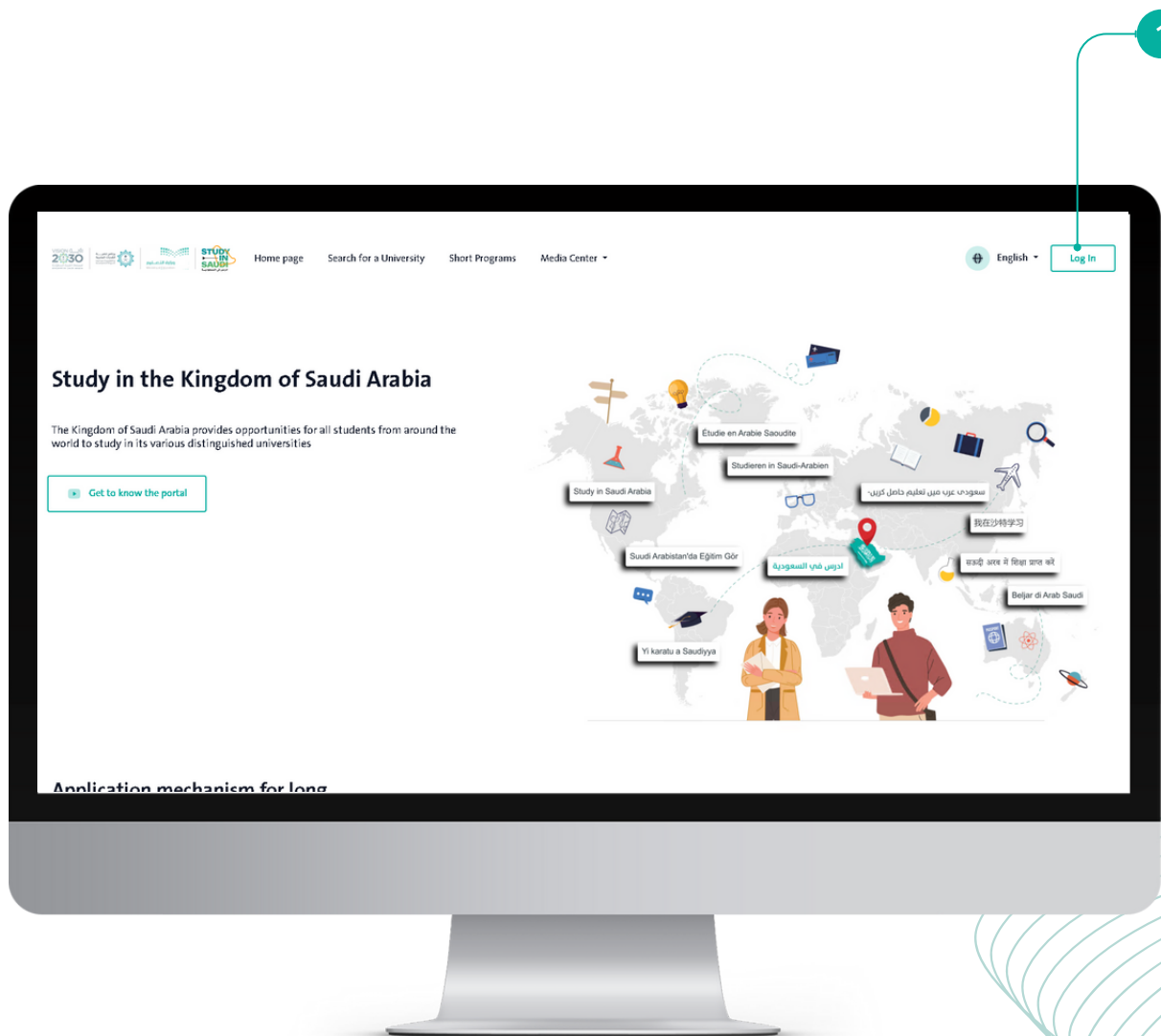
Register on the Study In Saudi Portal

1 If you have an account in Study In Saudi portal, click on Log in icon, enter username and password

Register on the Study In Saudi Portal

1 If you do not have an account in Study In Saudi portal, click on the New User icon

Register on the Study In Saudi Portal

1   Choose the type of ID required and complete the information.
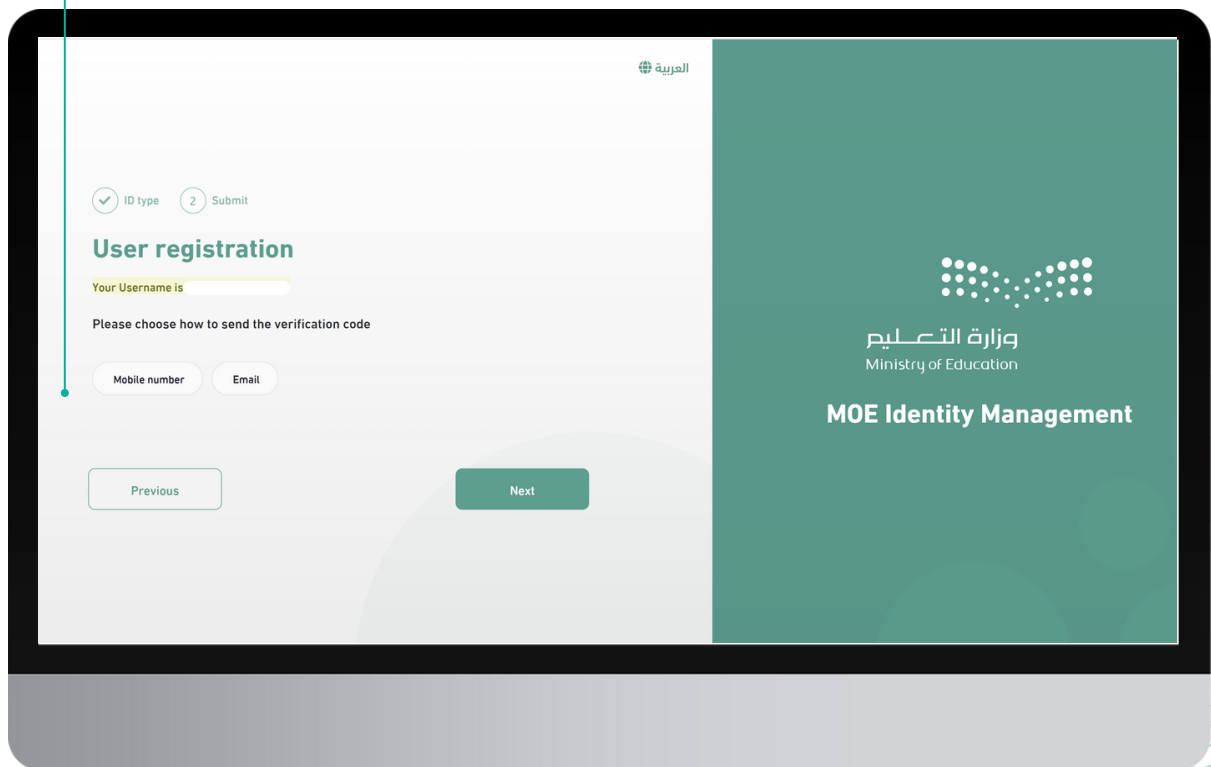
Register on the Study In Saudi Portal

1 Choose how to send the verification code.

Register on the Study In Saudi Portal

1 Enter the verification code sent to the email/mobile.

العربية

✓ ID type ② Submit

User registration

Your Username is:

Verification code was sent to the mobile number registered in the previous step

Registration data

Verification code sent to the mobile number

[   ]

Send verification code   57

Previous   Save

وزارة التعــليم
Ministry of Education

MOE Identity Management

Register on the Study In Saudi Portal

1. A verification code will be sent to your registered email.

2. After entering the verification code, you will receive an email to activate the user and set the password, Click on the reset password link.
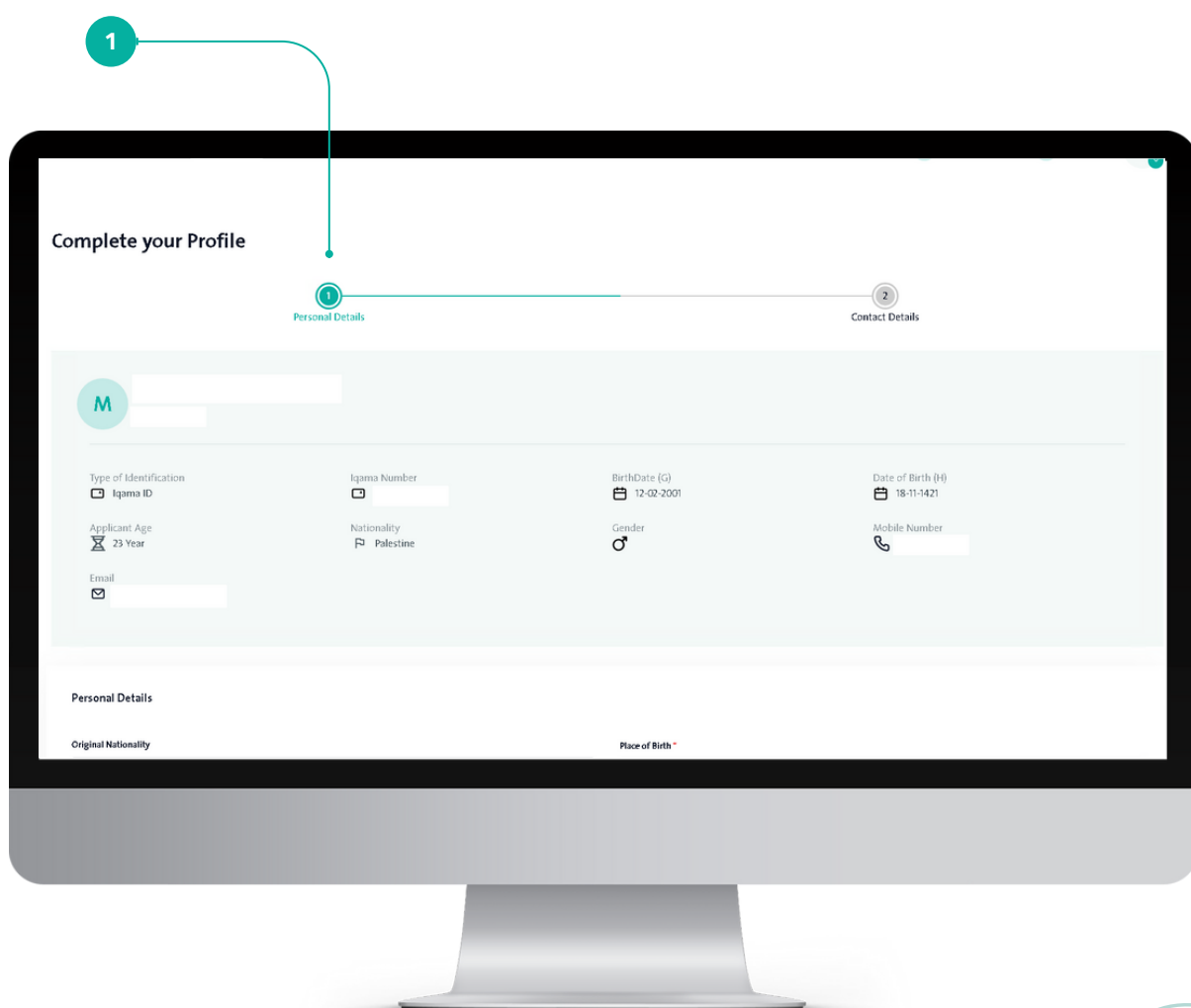
Fill out Profile

1 After logging in, click on the My Services icon and then My Profile to fill out the profile.
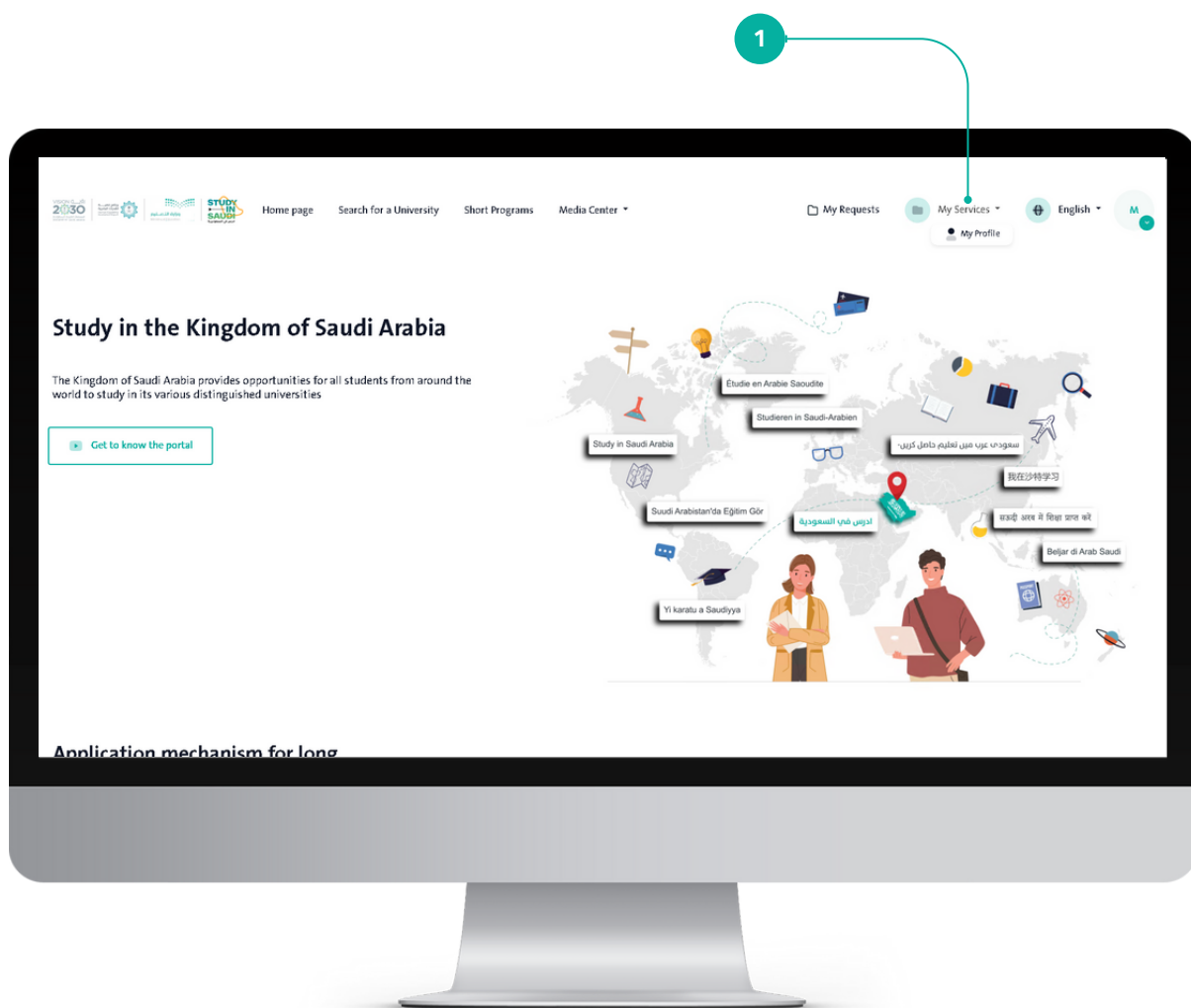
Fill out Profile

1 The information entered at the account creation stage appears and the user must complete other personal data and then click Save and Continue

Fill out Profile

1 Fill in the contact information and then clicks Save.

Note: You must enter your personal data correctly. If you do not have a Twitter or Facebook account, please write "None."

Submit Academic Application Service

Submit Study Application

1 After creating the account and filling out the personal file, go to the home page and click on the Apply to study now icon to submit a study application
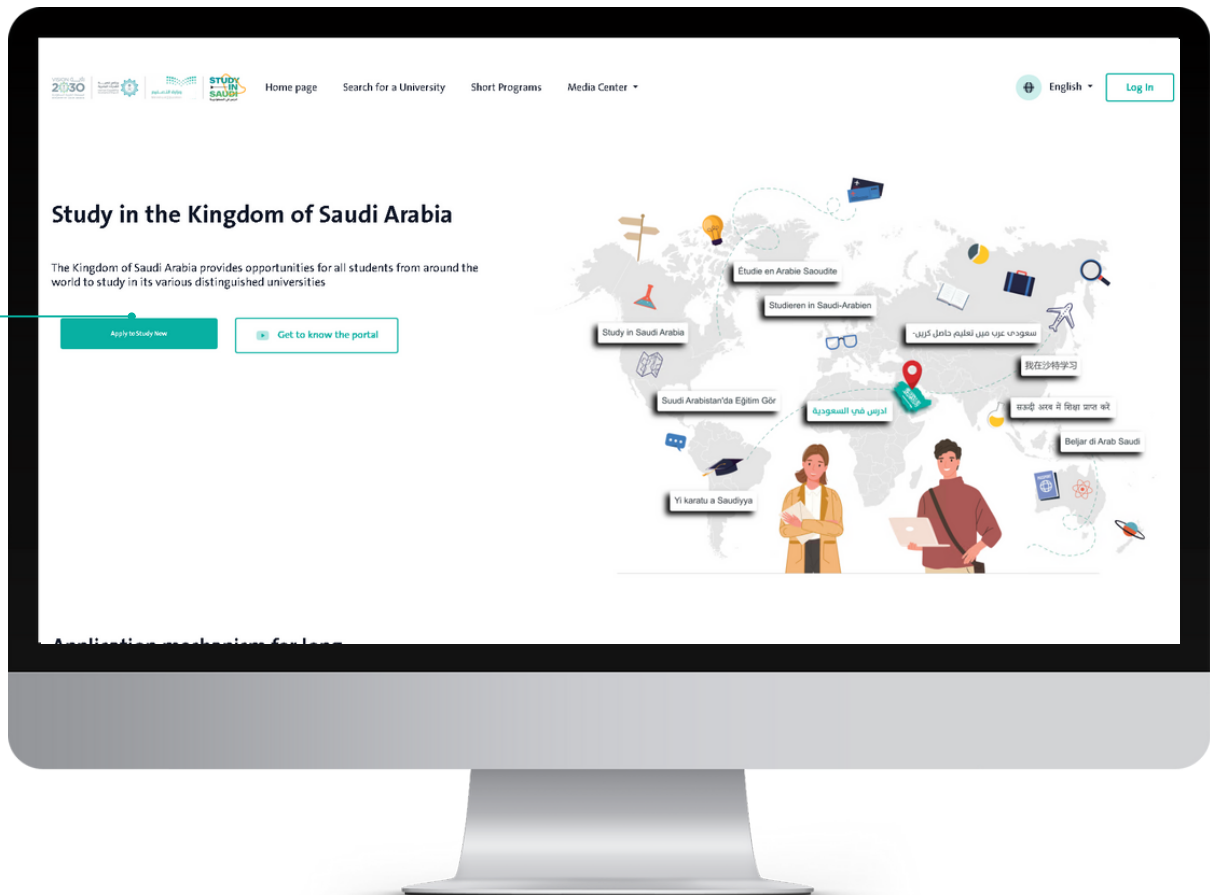
Submit Study Application

1 After clicking on the new study application icon, you must agree to the terms and conditions, then select the study type request, then click Save and Continue.
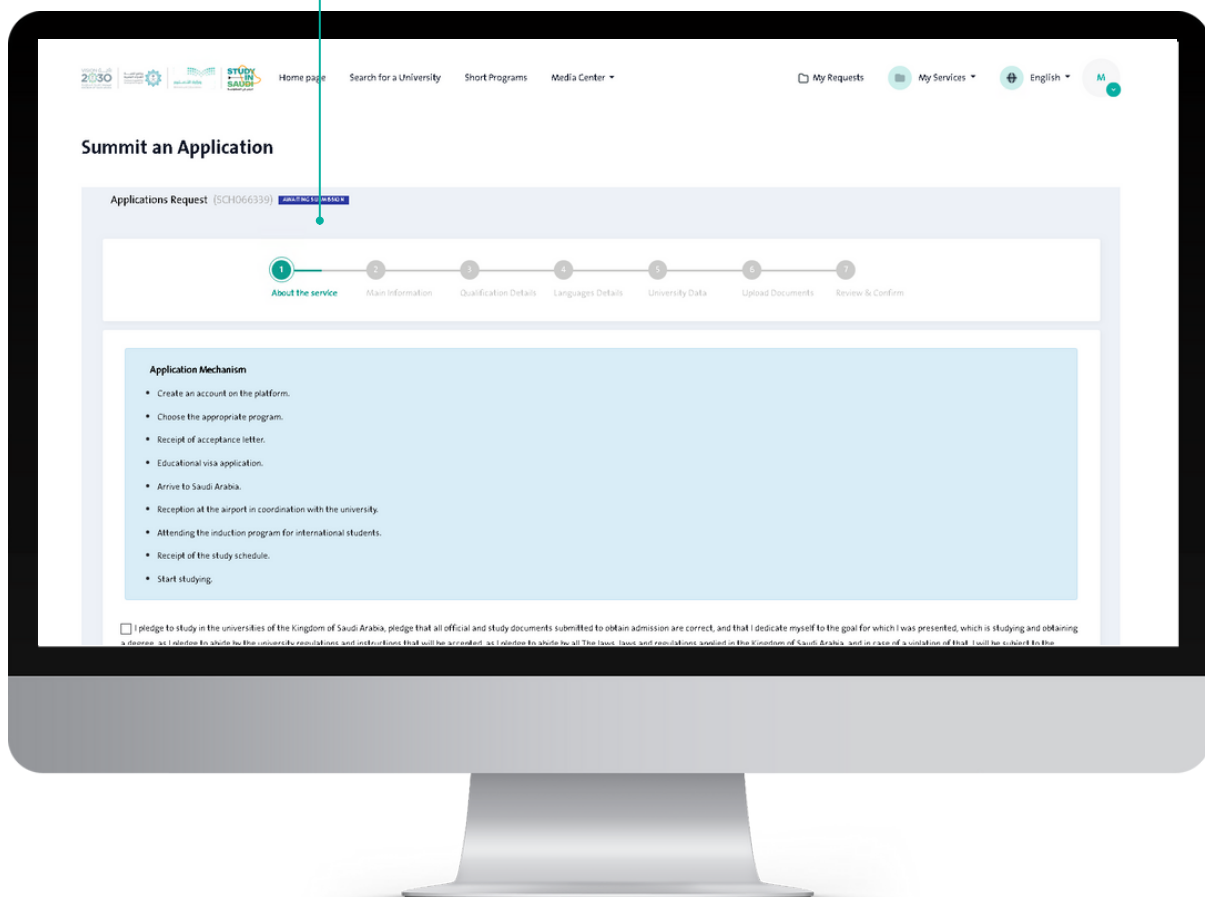
Submit Study Application

1 In the second step, you must fill out the basic data for the Academic application, then click Save and Continue.
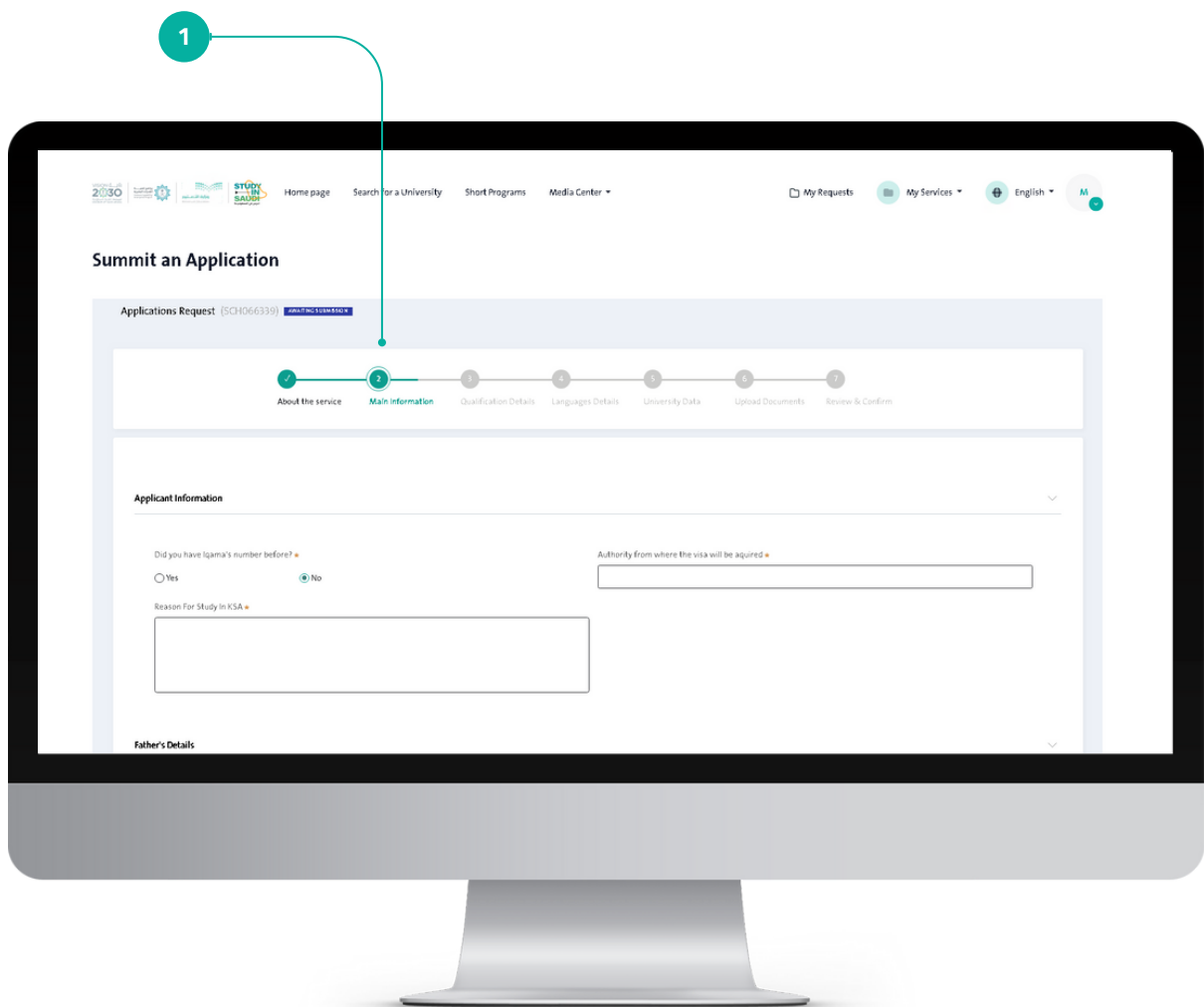
Submit Study Application

1 In the third step, you must fill in the academic qualifications data, then click on Save and Continue
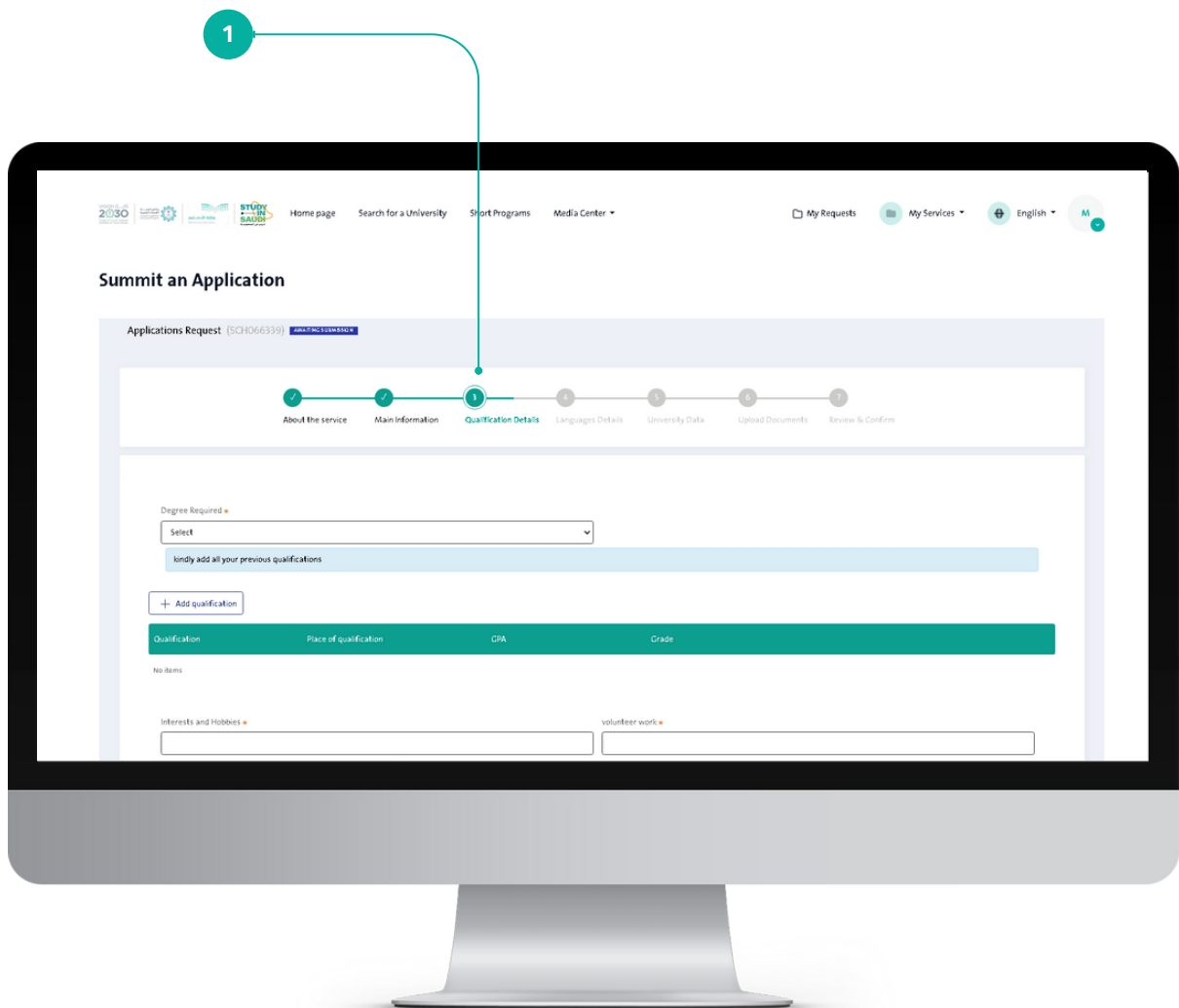
Submit Study Application

1   In the fourth step, you must fill in the data for the languages and the level of proficiency, then click on Save and Continue
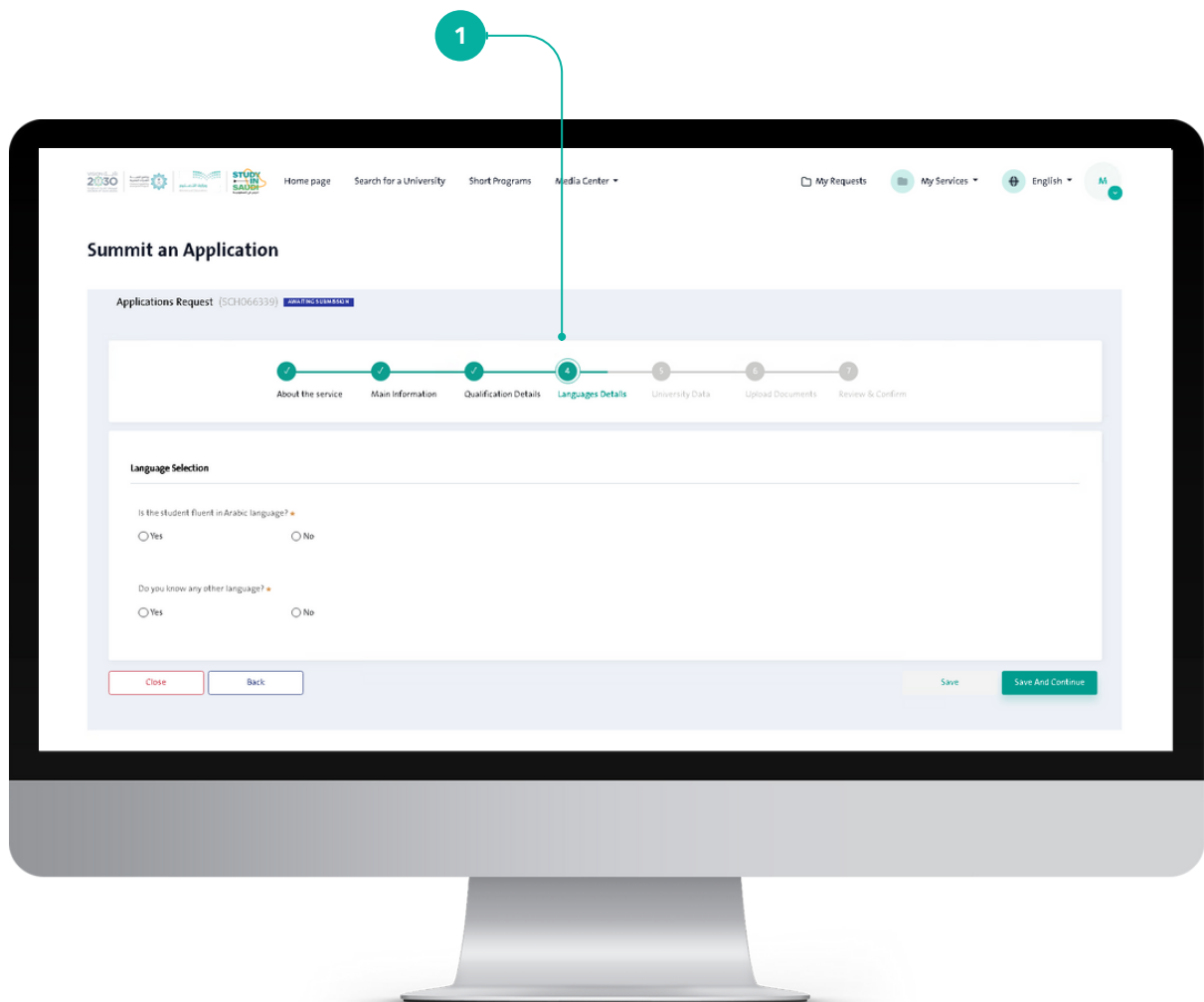
Submit Study Application

1 In the fifth step, you must fill in the desired data, then click Save and Continue

2 From the Add University icon, enter the universities where you would like to receive the study request.

Submit Study Application

1 In the sixth step, you must attach the required attachments, then click Save and Continue
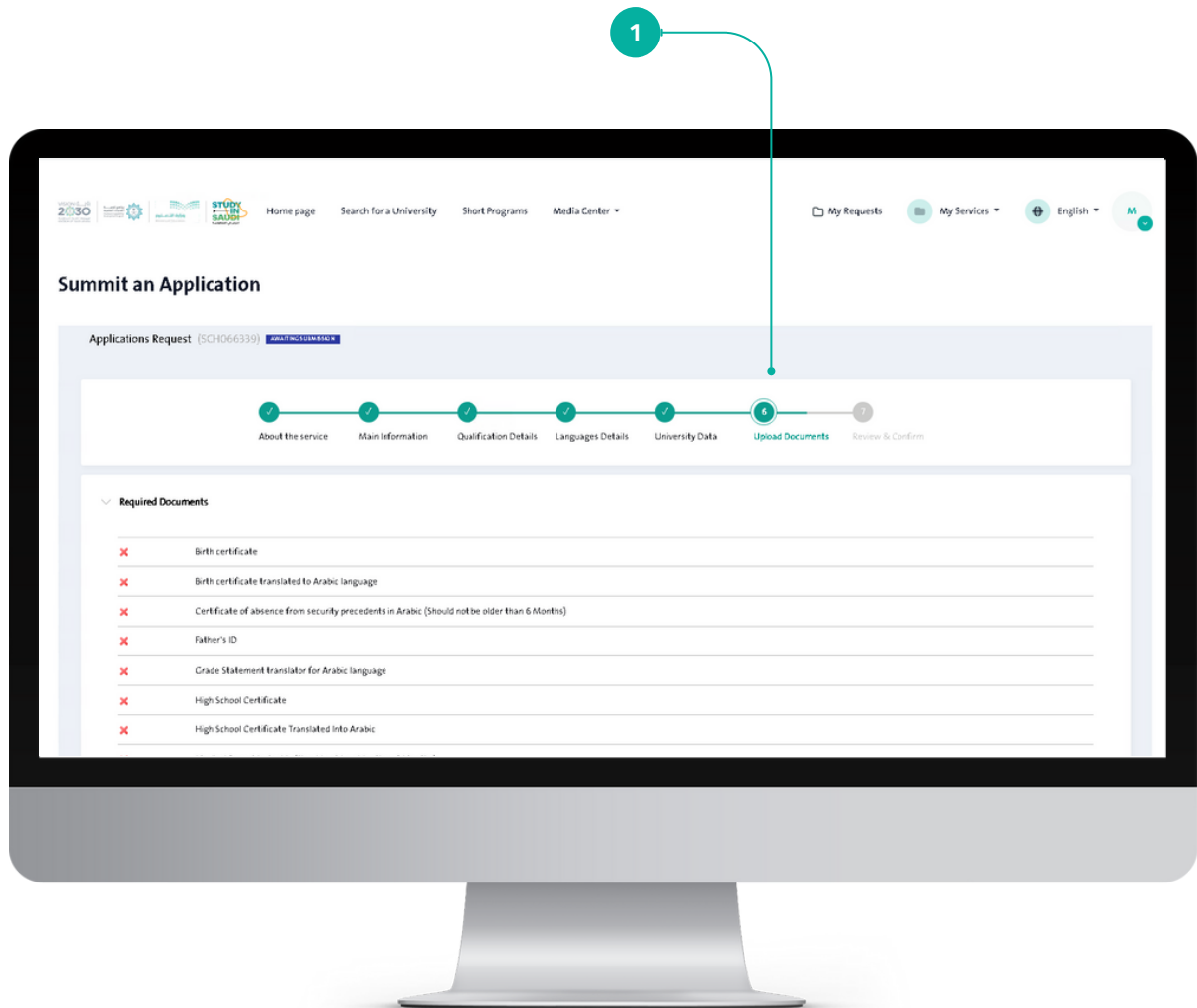
Submit Study Application

1 In the last step, you must review the application information and then click Submit
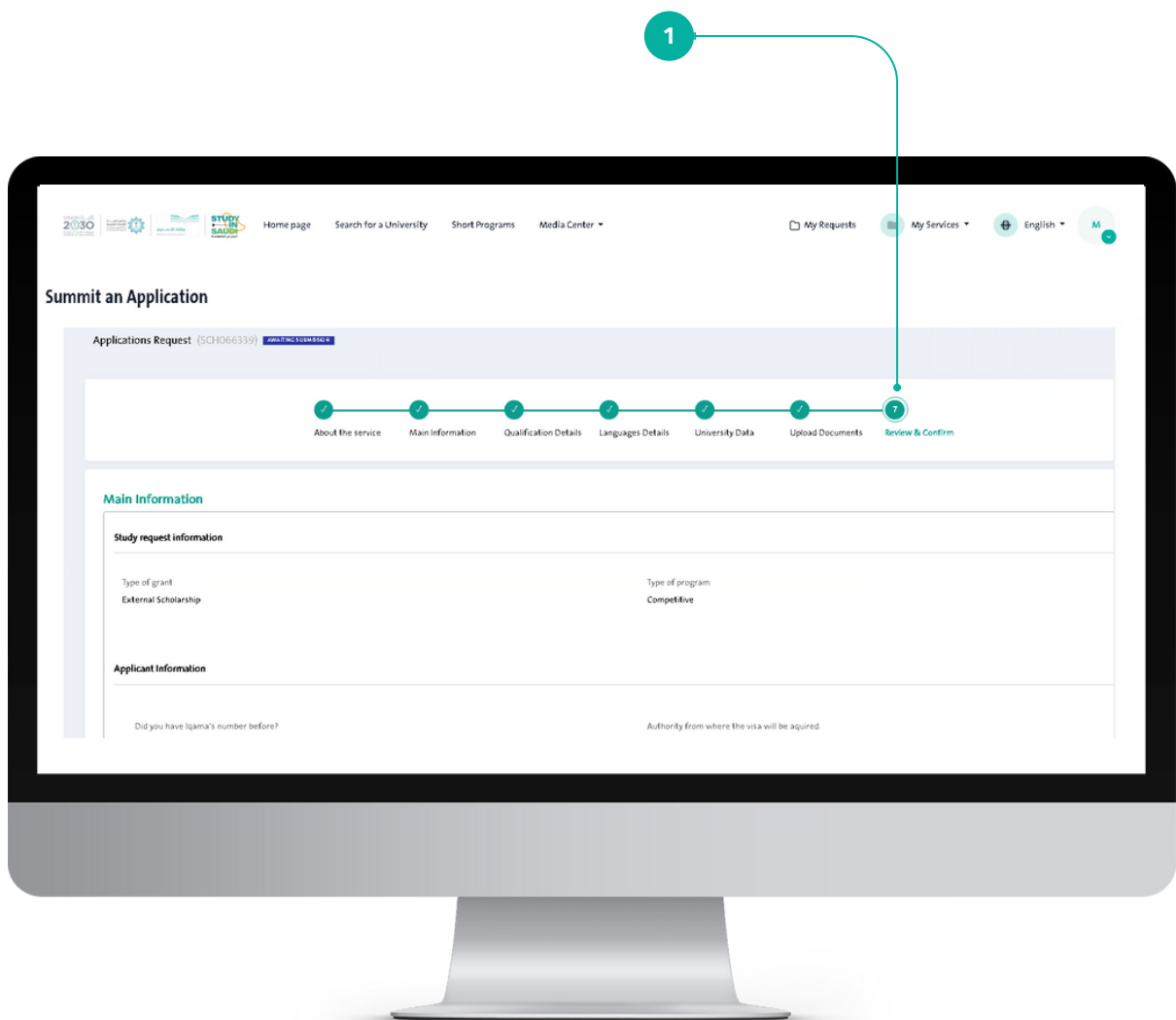
Follow-up Academic Application Service

Follow-up Academic Application

1   In My Applications icon, you will find the study applications sent by you and their status.

2   study request applications that have been returned to you or, those requests that has not been completed will also appear in My Tasks, and you can delete them.
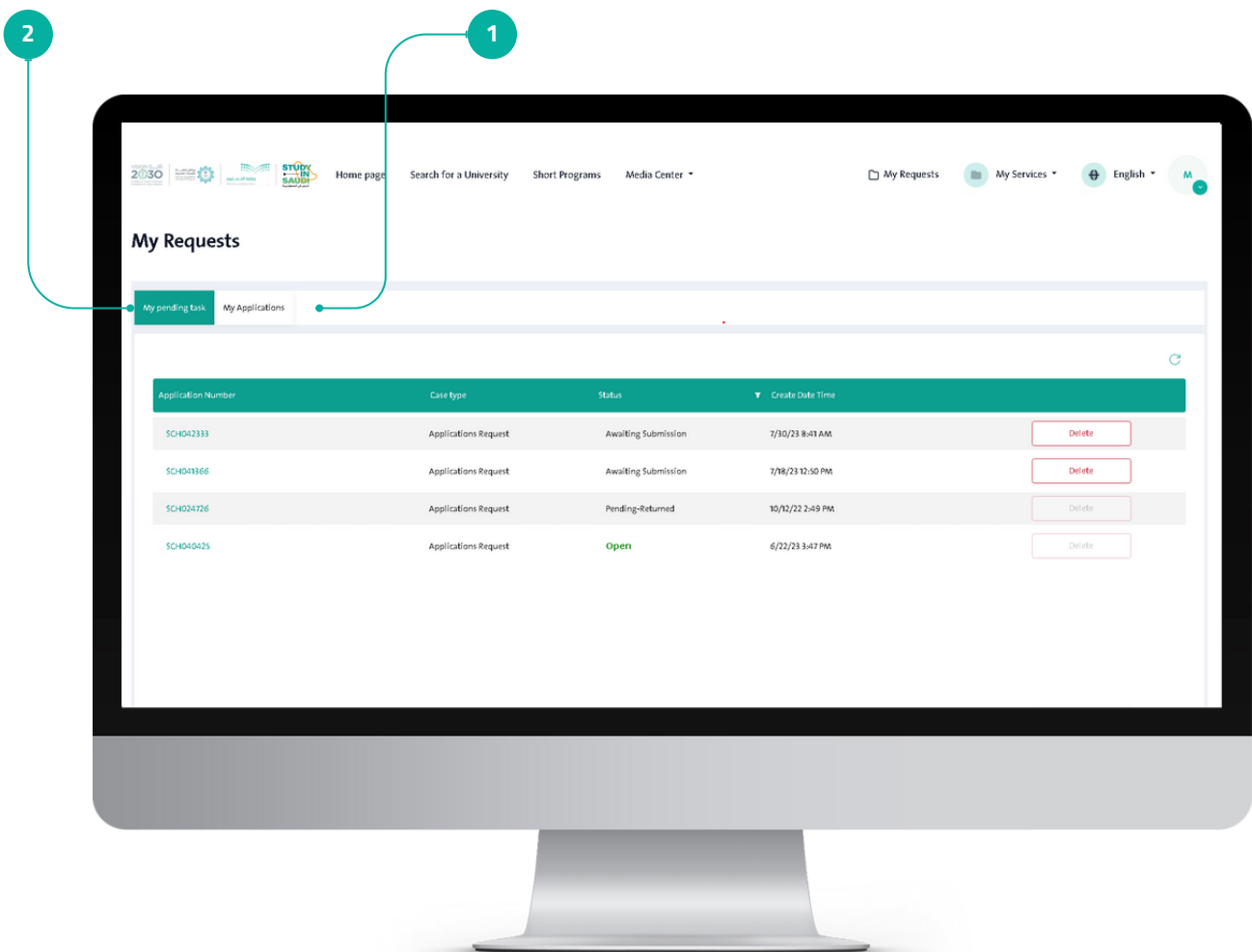
Filling up Educational Visa by Applicant

Filling up Educational Visa by Applican

SUBMIT ACADEMIC APPLICATION/EDUCATION VISA APPLICATION

To submit an Academic application for an educational visa, the applicant must fulfill the conditions and information of the application submitted in three steps, which are:

1 signing the commitment statements.

2 answering the security disclosure information.

3 writing the detailed information regarding the educational visa.

Filling up Educational Visa by Applican

1 If you do not enter visa application data, you can submit the application by logging in and then accessing My Applications.

2 In the My Tasks icon you will find the Education Visa Application.

3 To complete the visa application, please click on the visa request number.
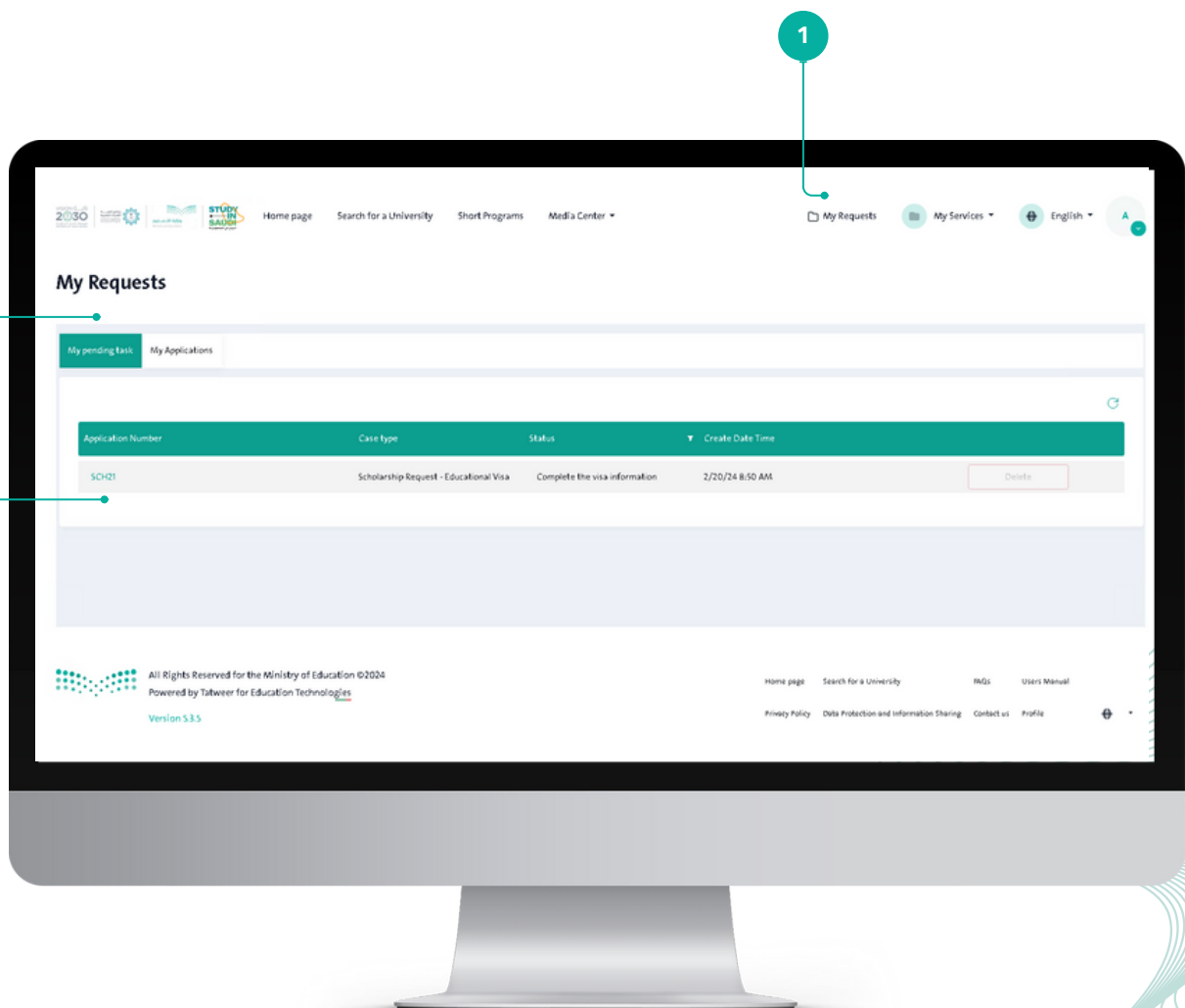
Filling up Educational Visa by Applican

COMMITMENT DATA

After clicking on the request number for visa application, the applicant must agree to the terms and conditions for the educational visa application as follows:

1 By clicking inside the box shown

2 Then click Save/Save and Continue

Filling up Educational Visa by Applican

SECURITY DISCLOSURE DATA

After clicking on the pledge icon on the information submitted for a new educational visa application (the first step), the applicant must complete the security disclosure information for the educational visa application, as follows:

1 By answering the questions indicated with (yes) or (no)

2 Then click Save/Save and Continue

Filling up Educational Visa by Applican

VISA INFORMATION

After completing the security data (the second step), the applicant must fill out the educational visa application data by:

1 Write the correct data or select it from the displayed fields and answer the questions shown with (yes) or (no)

2 Then click Save/Submit

Submit of a Short Program Application by the Student

Submit of a Short Program Application

The use case allows a student wishing to study at a Saudi university to submit an application to study a short program in just five steps.

1 About the Service

2 Basic Data

3 Academic Qualifications Data

4 Languages Data

5 Attachments

6 Application Data Review

Submit of a Short Program Application

LOGIN

To access the short program study request service, follow the following steps:

1 Sign in with your username and password
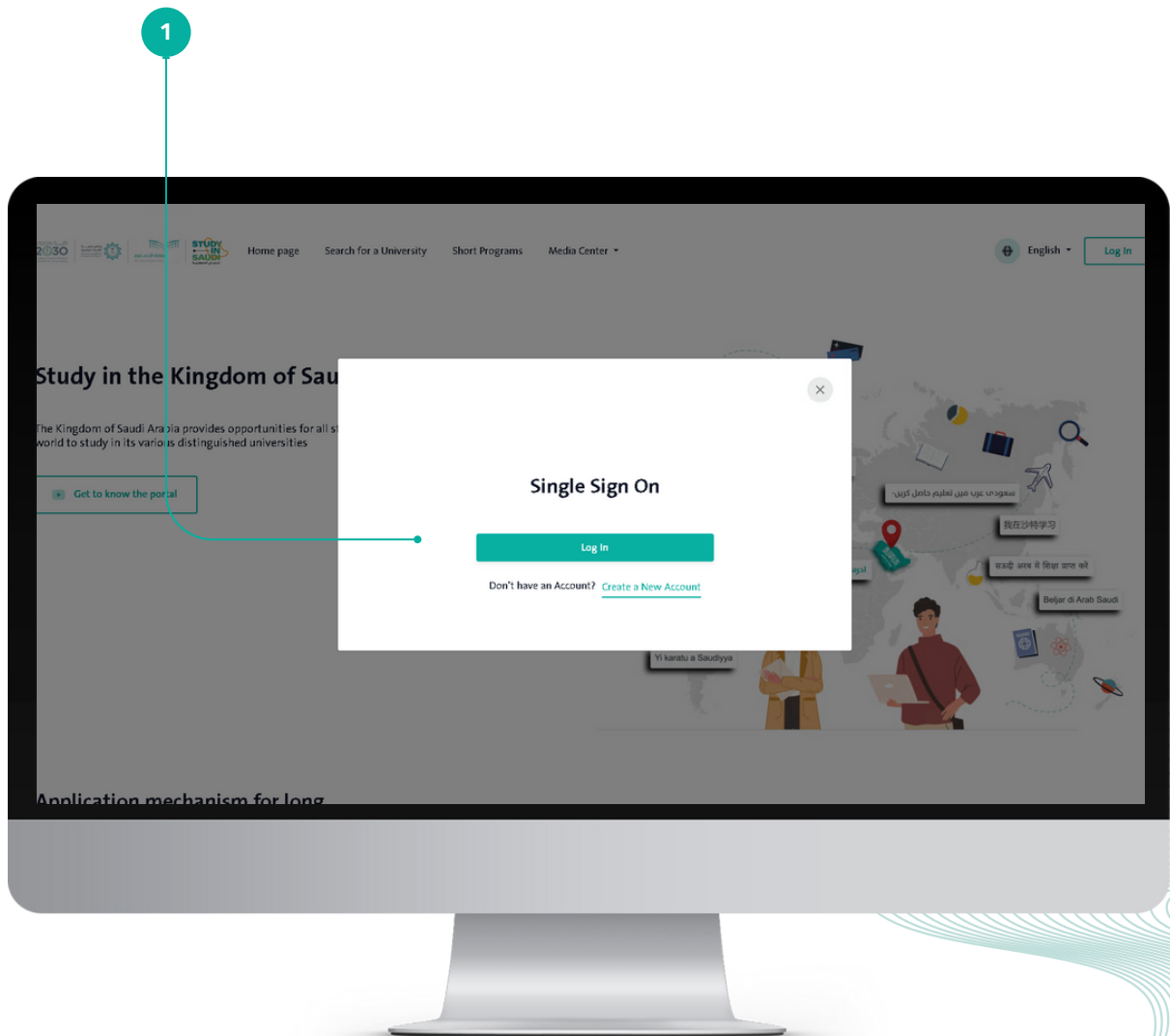
Submit of a Short Program Application

CHOOSE SHORT PROGRAM

1   Click on Short Programs and choose one of them from the main list
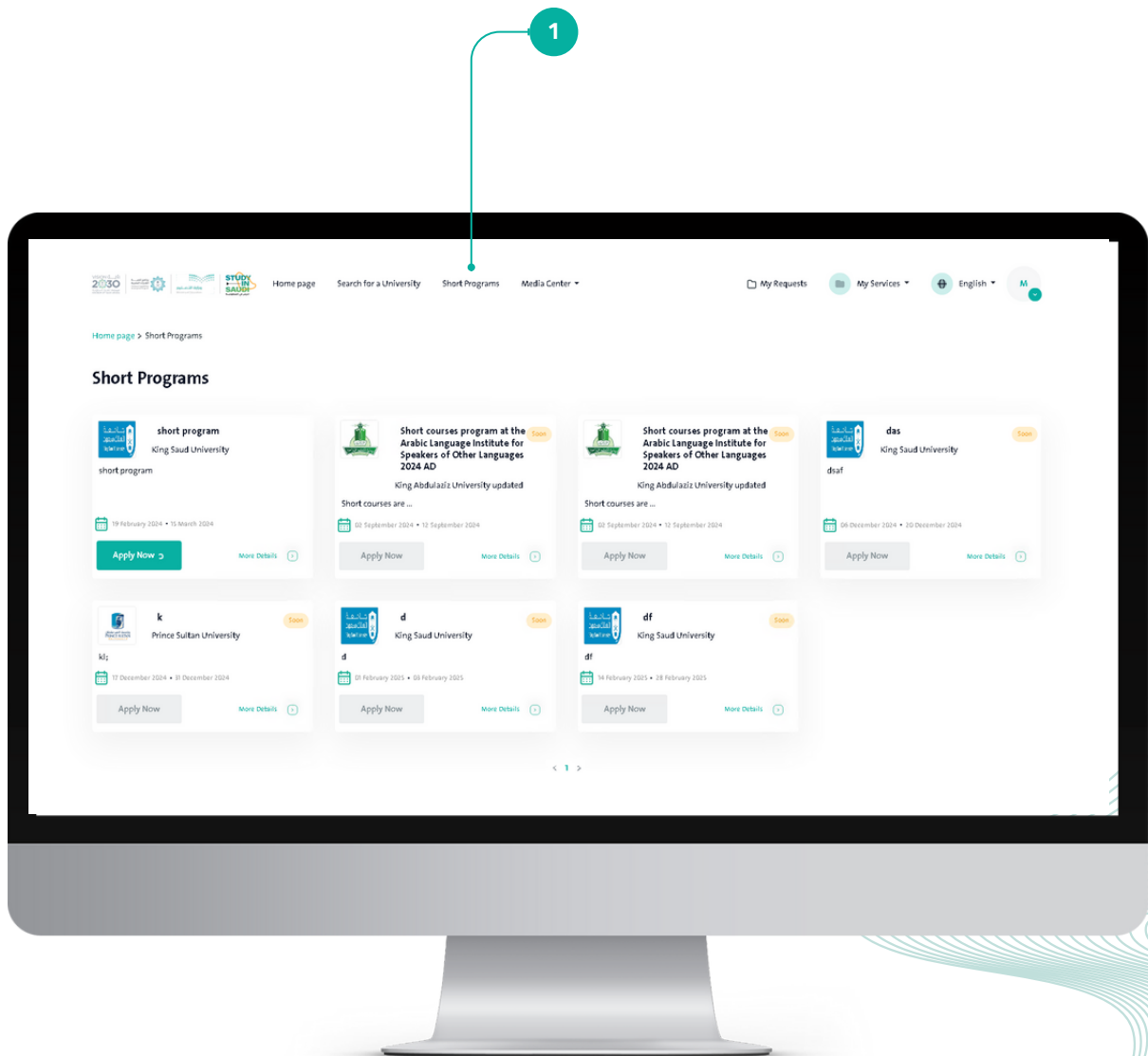
Submit of a Short Program Application

APPLY FOR A SHORT PROGRAM

3 Choose one of the programs and click Apply Now.

Submit of a Short Program Application

LOGIN TO THE SERVICE

4 The student completes the commitment and information in the five sections shown in the following screens.

Submit of a Short Program Application

ABOUT THE SERVICE

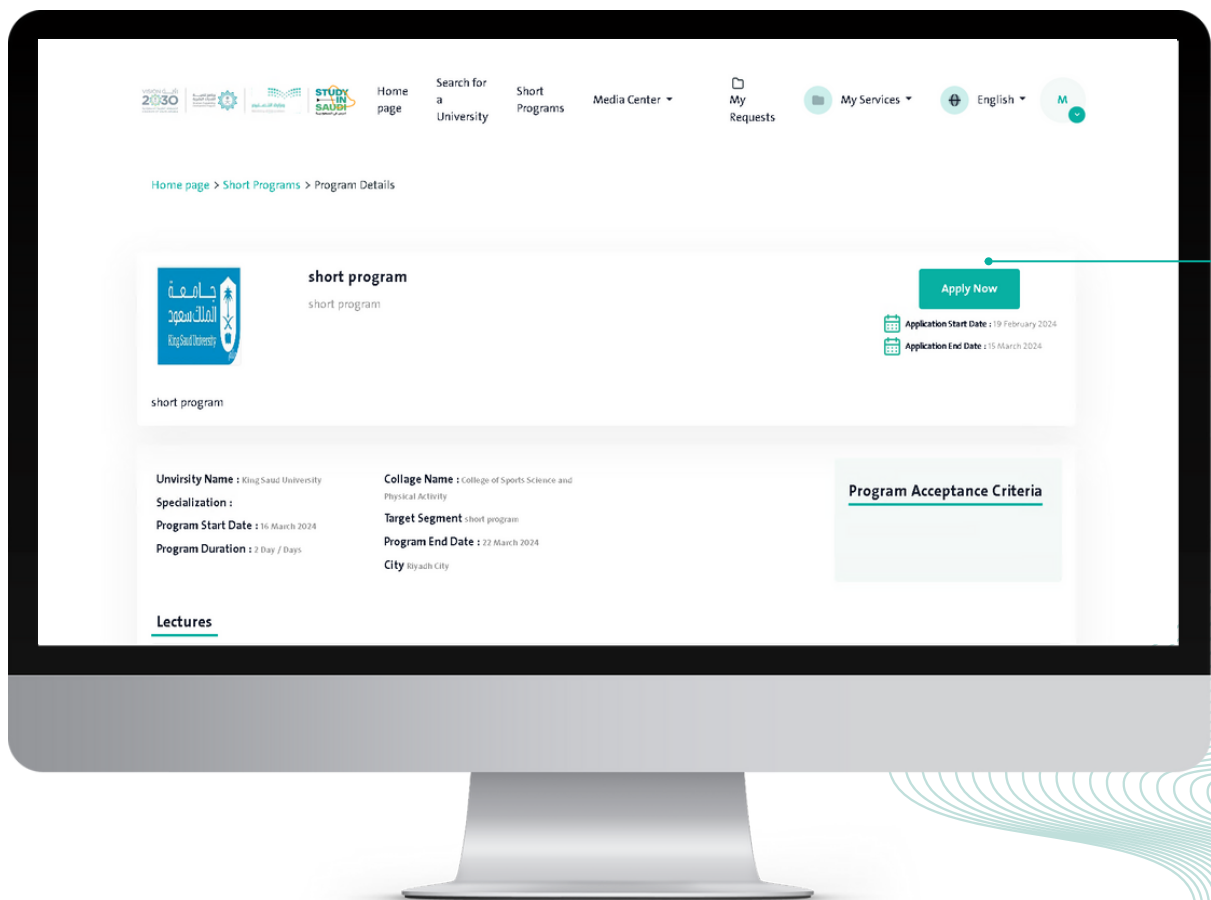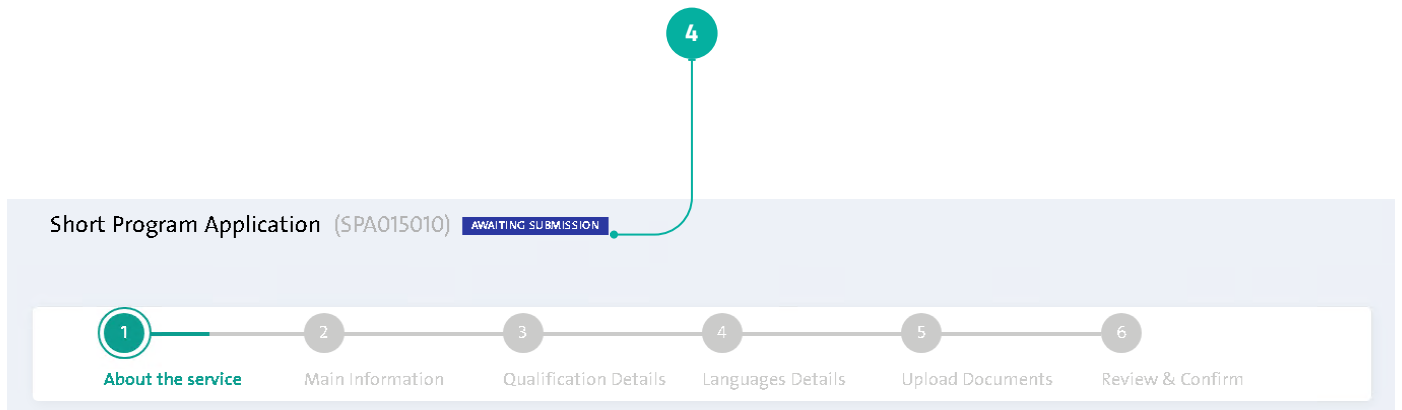After selecting the required short program, the applying student must acknowledge and undertake that all documents, attachments, and data provided in the application are correct and valid. The student also pledges to abide by all regulations, laws and instructions applied in the Kingdom of Saudi Arabia. This is done by:

1 By clicking inside the box shown

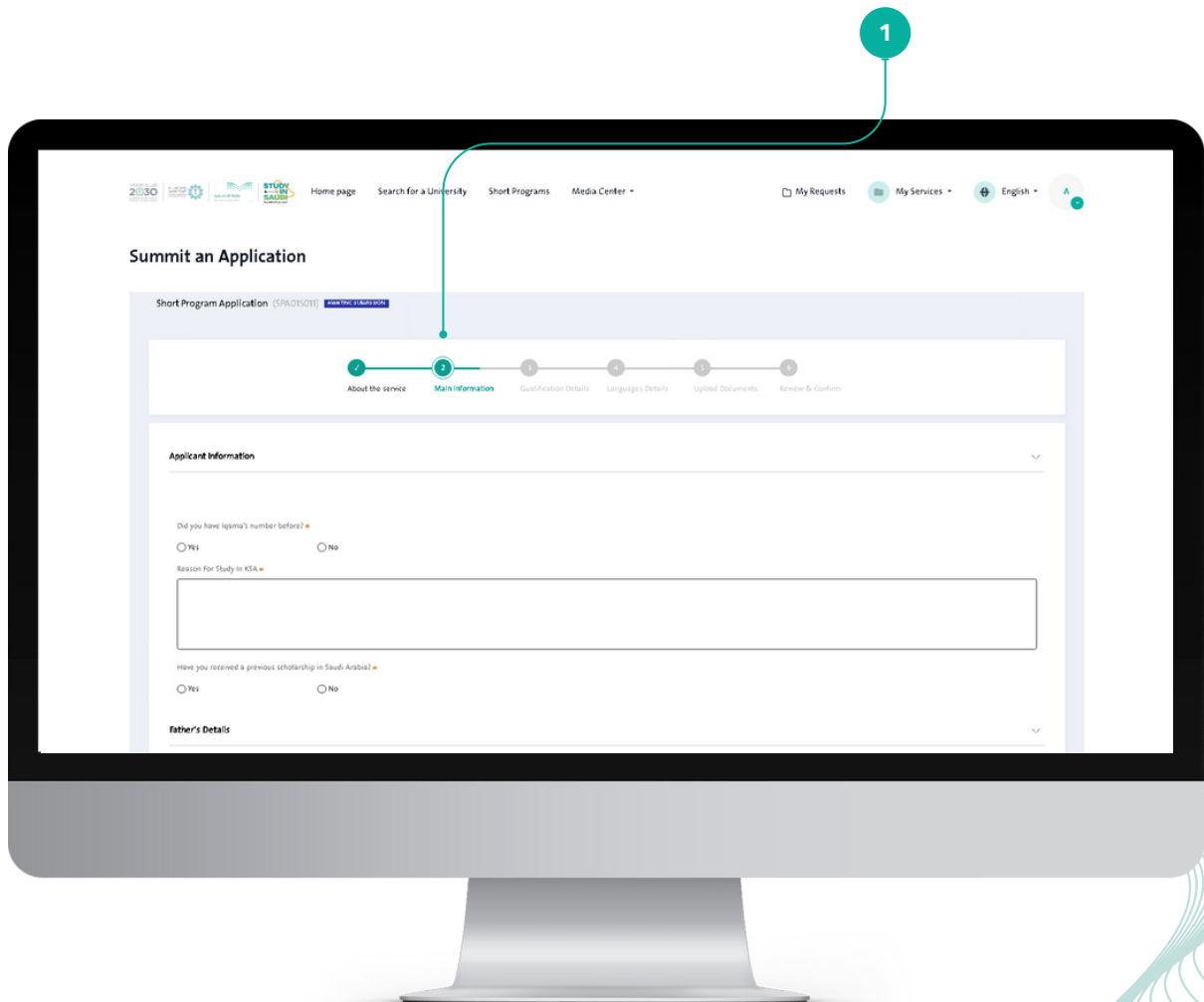**2** Then click Save/Save and Continue
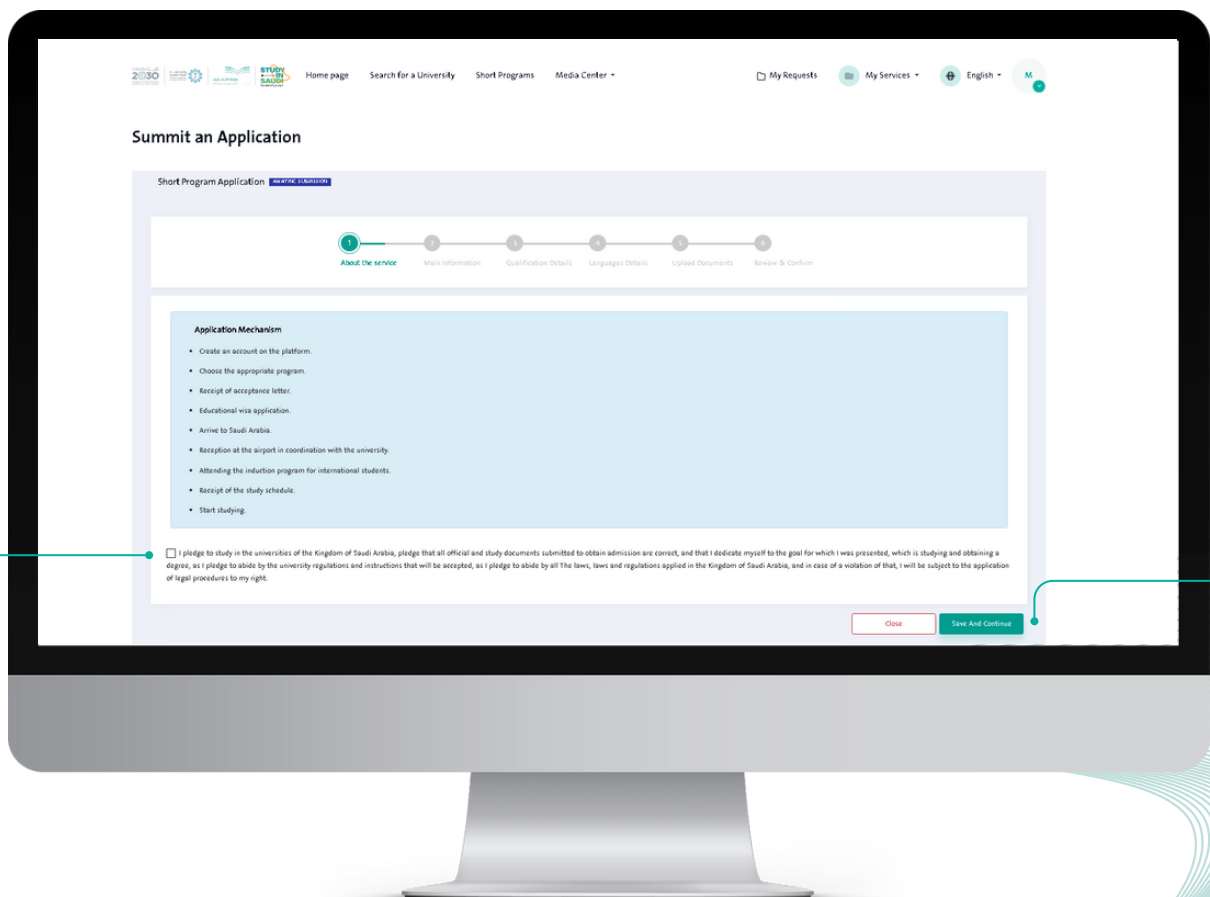
Submit of a Short Program Application

BASIC DATA

After clicking on the pledge icon on the data submitted to request a short program study (the first step), the applicant must complete the basic data for the study request by:

1 By answering the questions indicated with (yes) or (no), filling in the data, and selecting the appropriate fields included in the application data.

2 Then click Save/Save and Continue

Submit of a Short Program Application

ACADEMIC QUALIFICATIONS DATA

After completing filling out the basic data submitted for the application to study a short program (the second step), the applicant must complete the academic qualifications data for the study application, as follows:

1 By answering the questions indicated with (yes) or (no), filling in the data, and selecting the appropriate fields included in the application data.

2 Then click Save/Save and Continue
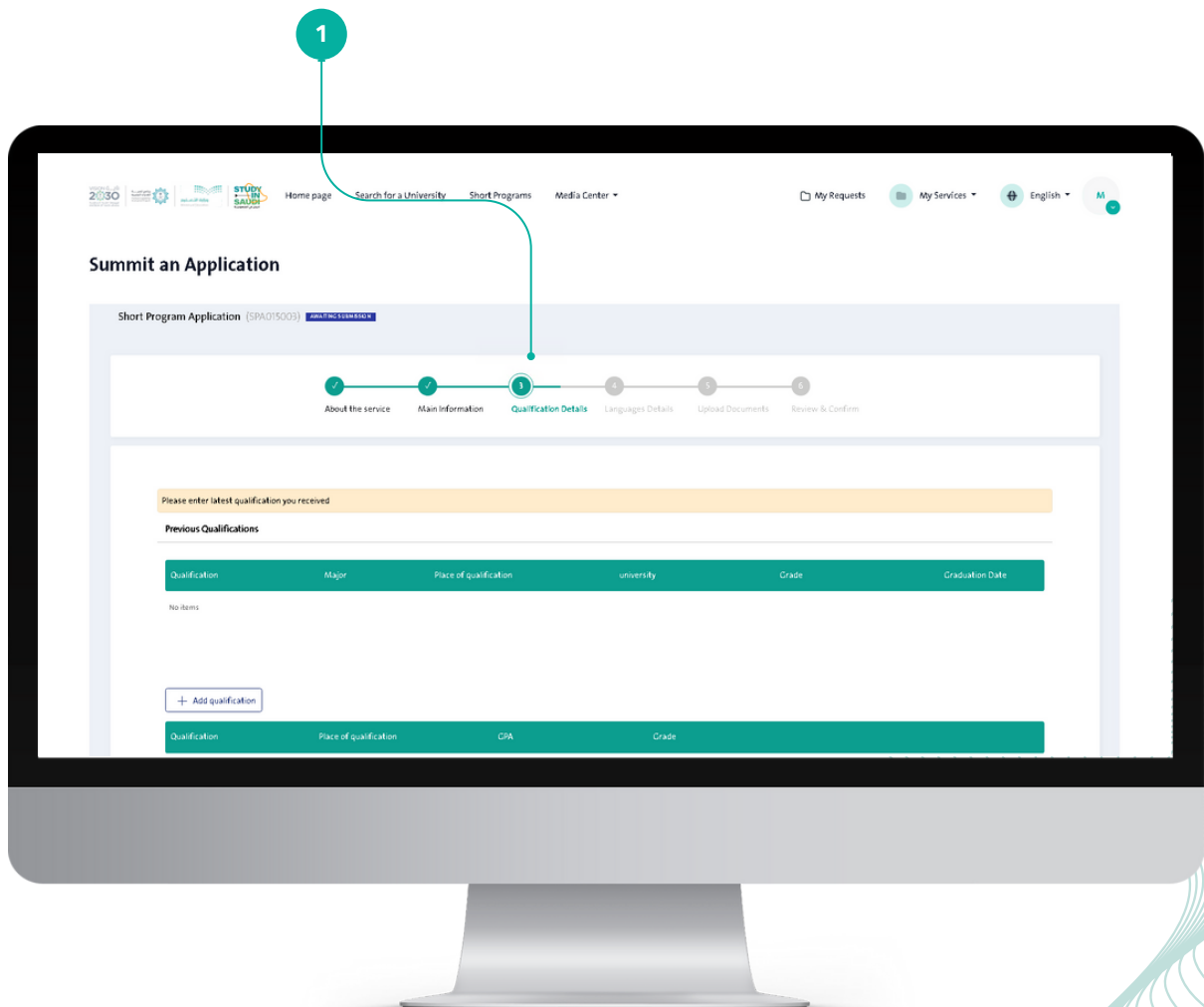
Submit of a Short Program Application

LANGUAGES DATA

After completing the completion of filling out the academic qualifications information submitted for the application to study a short program (the third step), the applicant must complete the language information for the study application, as follows:

1 By answering the questions indicated with (yes) or (no), filling in the data, and selecting the appropriate fields included in the application data.

2 Then click Save/Save and Continue

Submit of a Short Program Application

ATTACHMENTS

After completing filling out the language data required to study a short program (step four), the applicant must complete the mandatory and optional attachments for the study application, including:

1 Click on each attachment and upload its document

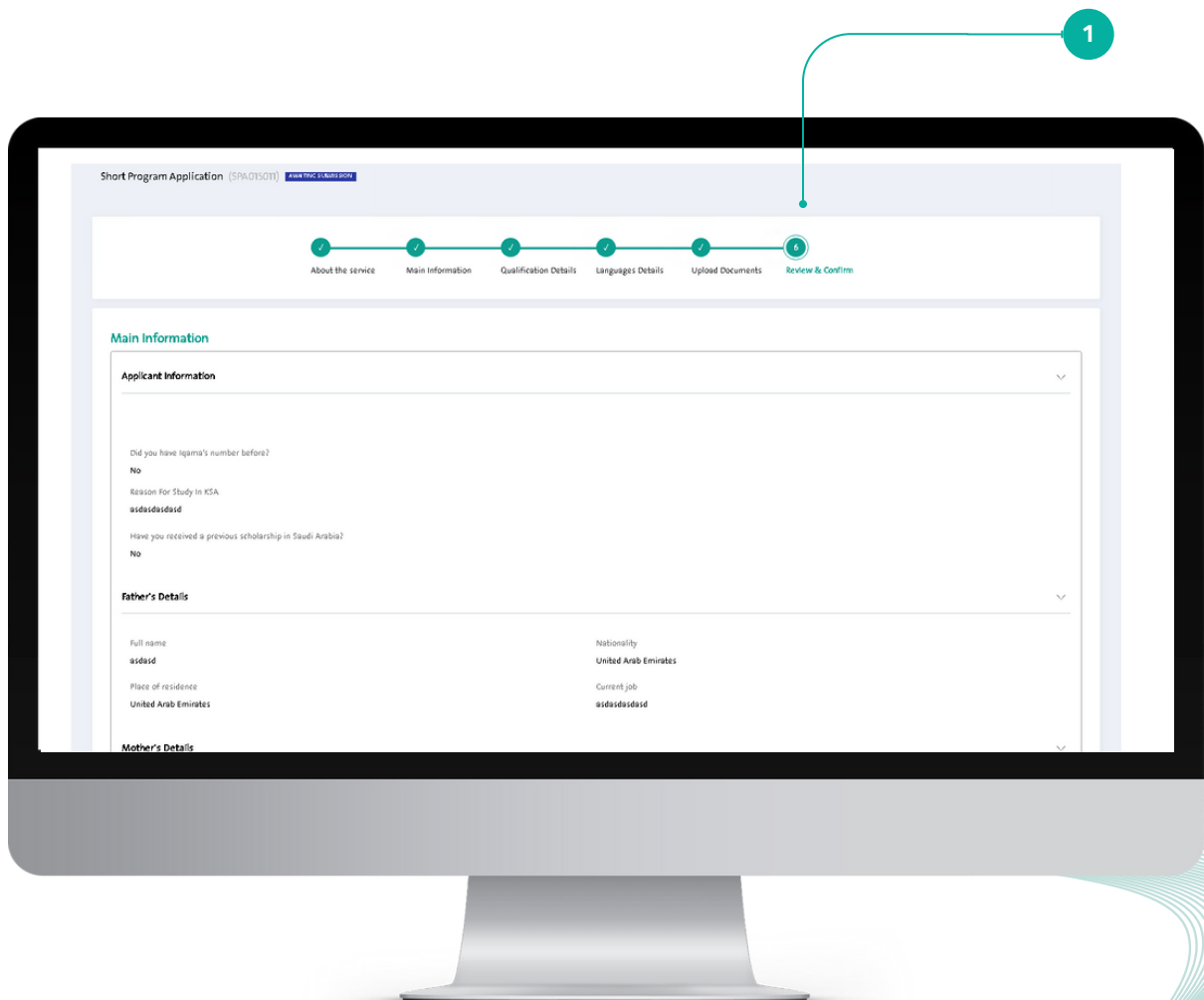**2** Then click Save/Save and Continue
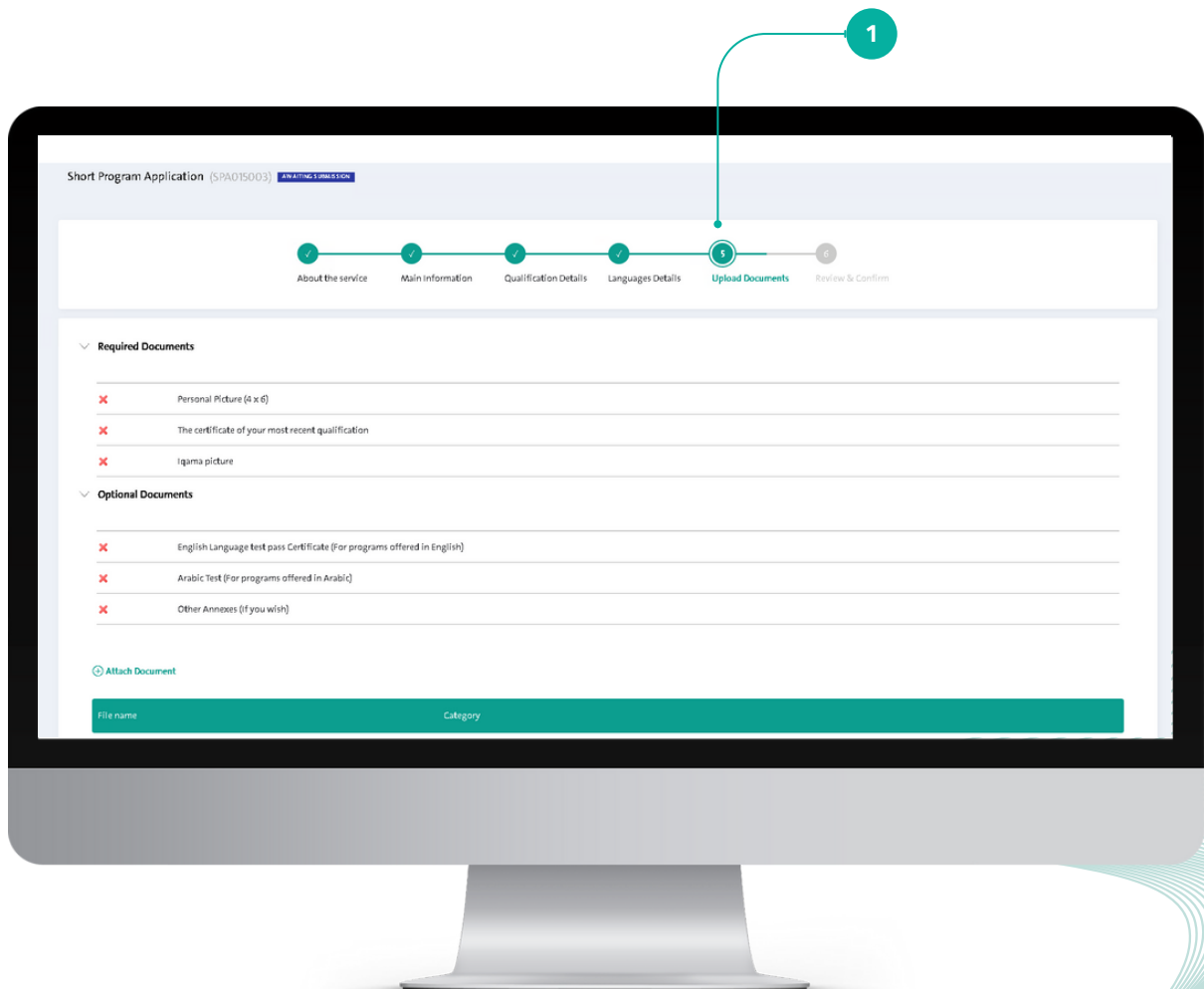
Submit of a Short Program Application

REVIEW DATA

After completing the inclusion of the attachments required to study a short program (step five), the applicant must review all the data entered related to the study application, as follows:

1 Ensure that all data and attachments are correct

2 Then click on Save / Submit

Thank You